



CMMI Certification –CMMI V2.0 Associate Policy

Purpose

This policy outlines the process for earning and maintaining the CMMI V2.0 Associate certification.

Scope and Applicability

This policy applies to all individuals currently certified or interested in becoming certified as a CMMI V2.0 Associate.

Policy Implementation Detail

CMMI V2.0 Associate Exam Prerequisites

Candidates for the CMMI V2.0 Associate certification must successfully take and pass the CMMI V2.0 Associate Exam, available for purchase from the CMMI Institute website.

Successful completion of one of the following courses:

- Foundations of Capability
- CMMI V2.0 Upgrade Training

Registering for the CMMI V2.0 Associate Exam

- The CMMI V2.0 Associate Exam is bundled with the Foundations of Capability and CMMI V2.0 Upgrade Training courses and may be accessed as soon as either course has been completed.
- The CMMI V2.0 Associate Exam remains valid for 30 days from the first day of the Foundations of Capability course. If candidates do not take their exam within 30 days or do not pass the CMMI V2.0 Associate Exam, they may purchase access by contacting CMMI Institute.
- The CMMI V2.0 Associate Exam is an open note, unproctored exam available to candidates within the CMMI Institute Training Center.
- Candidates may opt to take any available translation of the CMMI V2.0 Associate Exam.
- If the exam has not been translated to a candidate's preferred language within 30 days of the candidate's Upgrade Training or Foundations of Capability course completion date, the candidate may either take the exam in English or wait until a translated version of the exam becomes available. Any candidate waiting beyond the 30-day limit must pay to take the exam.



Taking the CMMI V2.0 Associate Exam

- The exam must be taken individually without any coaching. The candidate must be alone in room where exam is being taken.
- Candidates have 180 minutes to complete the 60 question, multiple-choice exam. Logging out and logging back into the same exam is not permitted.
- Candidates may not take pictures or screen captures of any portion of the exam.
- Candidates may use the online model during the exam. If the online model access has expired, the student would then need to purchase a license if they desire to have online model access during the exam.
- Candidates may also use their unique saved or printed copy of the model, in addition to their own course notes, during the exam.
- CMMI Institute reserves the right to assign a proctor.

Achieving the CMMI V2.0 Associate Certification

- Candidates must receive a score of 80% or higher to pass the exam.
- Individuals with a passing exam score may view and print their CMMI V2.0 Associate certificate by selecting “Achievements” within the CMMI Institute Training Center.
- The CMMI V2.0 Associate certification is valid for three years after successfully passing the exam. The certification may be renewed by retaking the exam every three years.
- Having a current CMMI V2.0 Associate certification is a prerequisite to serving as an Appraisal Team Member (ATM) on a CMMI V2.0 Appraisal.

Additional References

Questions regarding this policy can be sent to info@cmmiinstitute.com.

Revision History

Version Number	Date Published	Date Effective	Changes
V2.0	30 June 2019	30 June 2019	Updated policy formatting, and included additional detail.
V1.0	4 December 2018	4 December 2018	Initial release of policy.